

## *Clinton Public School District*

### **STUDENT COMPUTER AND INTERNET ACCEPTABLE USE**

These rules are intended to provide general guidelines and examples of prohibited uses but do not attempt to state all required or prohibited activities by users. Failure to comply with board policy and these rules may result in loss of computer and Internet access privileges, disciplinary action and/or legal action.

#### **A. Device Use is a Privilege, Not a Right**

Student use of CPS devices, networks and Internet services is a privilege, not a right. Unacceptable use/activity may result in suspension or cancellation of privileges as well as additional disciplinary and/or legal action.

All District employees and students may have access to the Web through the District's networked computers and/or other devices.

The building principal shall have final authority to decide whether a student's privileges will be denied or revoked.

#### **B. Acceptable Use**

Student access to CPS devices, networks and Internet services are provided for educational purposes and research consistent with the school's educational mission, curriculum and instructional goals.

The same rules and expectations govern student use of devices as apply to other student conduct and communications.

Students are further expected to comply with these rules and all specific instructions from the teacher or other supervising staff member/volunteer when accessing the school's computers, networks and Internet services.

#### **C. Prohibited Use**

The user is responsible for his/her actions and activities involving CPS devices, networks and Internet services and for his/her computer files, passwords and accounts, as well as during all school related activities on or off site. Examples of unacceptable uses that are expressly prohibited include but are not limited to the following:

1. Accessing Inappropriate Materials - Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying materials that are obscene, threatening, discriminatory, harassing, illegal, or otherwise inappropriate;
2. Illegal Activities - Using the school's devices, networks and Internet services for any illegal activity or activity that violates other Board policies, procedures and/or school rules;
3. Violating Copyrights - Copying or downloading copyrighted materials without the owner's permission;
4. Plagiarism - Representing as one's own work any materials obtained on the Internet (such as term papers, articles, etc.). When Internet sources are used in student work, the author, publisher and Web site must be identified;
5. Copying Software - Copying or downloading software without the expressed authorization of the system administrator;
6. Non-School-Related Uses - Using the CPS devices, networks and Internet services for non-school-related purposes such as private financial gain, commercial, advertising or solicitation purposes, or for any other personal use;
7. Misuse of Passwords/Unauthorized Access - Sharing passwords, using other users' passwords without permission and/or accessing other users' accounts;
8. Malicious Use/Vandalism - Any malicious use, disruption or harm to the school's devices, networks and Internet services, including but not limited to hacking activities and creation/uploading of computer viruses;
9. Unauthorized Access to Social Media - Accessing any social media without specific authorization from the supervising teacher.

#### **D. No Expectation of Privacy**

CPS retains control, custody and supervision of all devices, networks and Internet services owned or leased by the school. The school reserves the right to monitor all device and Internet activity by students. Students have no expectations of privacy in their use of school devices.

#### **E. Parental Notification and Responsibility**

CPS will notify the parent/guardians about the CPS network and the policies governing its use.

The CPS Internet Acceptable Use Policy contains restrictions on accessing inappropriate material. There is a wide range of material available on the Internet, some of which may not be fitting with the particular values of the families of the students. It is not practically possible for CPS to monitor and enforce a wide range of social values in student use of the Internet. Within the parameters of the CPS Internet Acceptable Use Policy/Procedure, parent/guardians bear primary responsibility for transmitting their particular set of family values to their children in determining appropriate material to access on the World Wide Web. CPS encourages parents to specify to their child(ren) what material is and is not acceptable for their child(ren) to access through the CPS system.

#### **F. Compensation for Losses, Costs and/or Damages**

The student and/or the student's parent/guardian shall be responsible for compensating CPS for any losses, costs or damages incurred by the school related to violations of this policy including investigation of violations.

#### **G. CPS Assumes No Responsibility for Unauthorized Charges, Costs or Illegal Use**

The school assumes no responsibility for any unauthorized charges made by students including but not limited to credit card charges, long distance telephone charges, equipment and line costs, or for any illegal use of its devices such as copyright violations.

#### **H. Student Security**

A student shall not reveal his/her full name, address or telephone number on the Internet without prior permission from a supervising teacher. Students should never meet people they have contacted through the Internet without parental permission. Students should inform their supervising teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

#### **I. System Security**

The security of the school's devices, networks and Internet services is a high priority. Any user who identifies a security problem must notify the system administrator. The user shall not demonstrate the problem to others. Any user who attempts or causes a breach of system security shall have his/her privileges revoked and may be subject to additional disciplinary and/or legal action.

#### **J. Electronic Mail:**

Any e-mail activity in school will be accomplished through school-issued e-mail accounts and only with the permission and under the guidance of the participating teacher. E-mail, whether from Clinton Public School or to Clinton Public School from a home account, must conform to the acceptable use policy/agreement of Clinton Public School. E-mail is not guaranteed to be private or confidential and may be read by authorized district personnel.

#### **K. Discipline**

Students who violate the Internet Acceptable Use Policy/Agreement adopted by the Clinton Public School District Board of Education shall be subject to the appropriate action described in the Student Handbook or to the following consequences, at the discretion of the principal or his designee:

- \_\_\_ First Offense: Minimum loss of Internet access for 4 weeks or 20 school days (whichever is greater)
- \_\_\_ Second Offense: Minimum loss of Internet access for 18 weeks or 90 school days (whichever is great
- \_\_\_ Third Offense: Permanent loss of Internet access, for the remainder of the year.