

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

December 17, 2014

Margaret Layding called the meeting together at 6:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Patricia Cooper, Robert Moul, Brendan McIsaac (arrived at 6:50pm)(excused for Executive Negotiations) and Craig Sowell (arrived at 7:00 pm)

Also Present: Seth Cohen, Superintendent/Principal(excused for Executive Negotiations)
Jacqueline Evans-Turner, Assistant Principal
Lisa Craft, Business Administrator
Jenine Kastner, Supervisor of Special Services

PROFESSIONAL DEVELOPMENT :

NJSBA representative, Gwen Thorton, presented an overview on regionalization.

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2014-2015: 64

ACCEPT SCHOOL DATA REPORTS

Robert Moul moved, seconded by Brendan McIsaac, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL’S REPORT:

Parent Math Night Review
 The Arts in Clinton Public School
 PDP Leadership Cohort Update
 PARCC Update
 NJQSAC – Margaret Layding appointed Robert Moul to future QSAC Committee
 School Choice

ASSISTANT PRINCIPAL/CURRICULUM COORDINATOR’S REPORT:

BSI Update

SPECIAL SERVICES REPORT:

Therapeutic Animal Presentation
 FATE Training

CLINTON TEACHERS ASSOCIATION REPORT:

Mrs. DeJesus reported on grade level activities.

PUBLIC COMMENT:

Tonya Lunger inquired about the status of the therapy equine program.

PERSONNEL REPORT:

RESOLUTION 2014-2015: 65

STAFF APPOINTMENTS

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the listed positions for the 2014-15 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary		Att.
Aim High	Jenine Kastner Carolyn Schorr	2 sessions @\$866 2 sessions @\$866	Amended from \$37/hr	
Rebel 2	Sue Penn	\$866	Amended to Board Funded for 14- 15(previously CPSPIE)	
I&RS	Lynn Morang	\$866		

Resource Room Teacher PCN115	Karen Brownell	Increase from .9 (50,420) FTE to 1.0 (\$56,022)	Effective 12/01/14	
Substitute Teacher	Timothy Cutarelli	\$85.00 per diem	Effective 12/18/14	

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:

RESOLUTION 2014-2015: 66

APPROVE PROFESSIONAL DEVELOPMENT

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Creating a Willing Learner	12/15/14 12/16/14	Carolyn Schorr Allyson Castellano Suzanne Stidworthy Justine Brancato		\$0.00	\$680.00	\$680.00
Meeting your Rigorous State Standards for Opinion/Argument Writing	12/16/14	Barb Smith Evelyn Ferro		\$229.00 each + mileage	\$85.00 each	\$628.00 + mileage
Strengthening Special needs students	12/17/14	Karen Brownell Lisa Rizzi		\$239.00 each + mileage	\$85.00 each	\$648.00 + mileage
Annual Convention NJAPERD	02/23/15	Tim Bidwell Mary Bulger		\$60.00 each + mileage	\$85.00 each	\$290.00 + mileage
NJDOE PARCC Dr. Erchlison	1/13/15	Jessica Crespo Jamie Friedel		\$0.00	\$85.00 Each	Mileage @ 22 miles
NJDOE PARCC Test Admin Training (CPS Staff attending on different dates for same training)	1/7/15 1/8/15 1/13/15	Scott Reilly/Jackie Turner/Seth Cohen/Kyle Rehrig		\$0.00	\$85.00 for Kyle Rehrig	\$85

FIELD TRIPS:**RESOLUTION 2014-2015: 67****APPROVE FIELD TRIPS**

Robert Moul moved, seconded by Brendan McIsaac, to approve the following requests for field trips as listed. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
February 2015	3rd Grade	Raritan Valley Community College	\$23.00
December 2014	2nd Grade	Open Cupboard Food Pantry	\$ 0.00

STUDENT TEACHER SPRING 2015**RESOLUTION 2014-2015: 68****APPROVE STUDENT TEACHER**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following request for Student Teaching Placement. Motion carried unanimously with all "ayes".

Date	Grade/Subject	Student Teacher	College
Spring 2015	K-8 Music	Alex Fiorentino	Ithaca

POLICY AND REGULATIONS: None**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT**

Referendum Projects & Facility Update
Award of Referendum Contracts:
Roof
HVAC Controls
HVAC Equipment

RESOLUTION 2014-2015: 69**AWARD OF CONTRACTS**

Brendan McIsaac moved, seconded by Robert Moul, to accept the bids and award the listed HVAC Rooftop and Roof Replacement contracts. Motion carried unanimously with all "ayes".

Project	Lowest Responsive Bidder	Contract Award	Bid Awards
HVAC Rooftop	AMCO Enterprises	\$158,000	Base Bid
Roof	Arch-Concept Construction	\$845,177	Base & Alternate 1-3

RESOLUTION 2014-2015: 70**REJECTION OF HVAC CONTROL BIDS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the resolution rejecting all bids for HVAC Controls and rebidding the project. Motion carried unanimously with all “ayes”.

RESOLUTION OF THE BOARD OF EDUCATION OF THE CLINTON-GLEN GARDNER SCHOOL DISTRICT IN THE COUNTY OF HUNTERDON, NEW JERSEY REJECTING ALL BIDS FOR THE CONTROLS UPGRADE AT THE CLINTON PUBLIC SCHOOL AND AUTHORIZING A RE-BIDDING THE PROJECT

- WHEREAS**, on December 16, 2014, the Clinton Glen Gardner Board of Education received these bids for the Controls Upgrade at the Clinton Public School Project; and
WHEREAS, the bids were reviewed by the Board Architect and Counsel; and
WHEREAS, the bids of Environmental Controls Corp. and Johnson Controls, Inc. were determined to be non-responsive for, but not limited to failing to identify a licensed electrical subcontractor as required by statute; and
WHEREAS, the bid of ATC Systems bid was substantially in excess of the Architect’s estimate.
NOW THEREFORE BE IT RESOLVED by the members of the Clinton Glen-Gardner Board of Education as follows:
1. The bids of Environmental Controls Corp. and Johnson Controls are deemed non-responsive and therefore rejected.
 2. The bid of ATC Systems is substantially over the Architect’s estimate for the work, and therefore rejected.
 3. The Board authorizes and directs the Board Architect to revise the Control Upgrade at the Clinton School bid documents as necessary and re-bid the work.
 4. This resolution shall take effect immediately.

RESOLUTION 2014-2015: 71**APPROVE FINANCIAL REPORTS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the financial transactions and reports. Motion carried unanimously with all “ayes”.

A. Approval of Board of Education Minutes from November 13, 2014 Business and Executive Sessions.

B. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2014-2015 school year.

October, 2014 \$2,849,199.62

C. Approval of the Bill List in the specified amounts.

General Account: \$ 796,754.99
Cafeteria Account: \$ 0.00

D. Checking Account Balances – October, 2014

Student Activities: \$ 38,254.95
Cafeteria: \$ 62,689.12
Payroll Agency: \$ 56,844.10
Unemployment: \$ 48,408.97

D. Transfers in the amount of \$47,168.00.

JOINT TRANSPORTATION AGREEMENT WITH HCESC

RESOLUTION 2014-2015: 72 APPROVE TRANSPORTATION AGREEMENT

Brendan McIsaac moved, seconded by Robert Moul, to approve the Joint Transportation Agreement with HCESC in the amount of \$144,488.88 for the Glen Gardner routes for 2014-2015. Motion carried unanimously with all “ayes”.

CORRESPONDENCE:

Thank you note from Christine Ritz

NEW BUSINESS: None

OLD BUSINESS:

Dear Parents
Negotiations
Approval of 15-16 Calendar: Dr. Cohen presented

RESOLUTION 2014-2015: 73 APPROVE 15/16 SCHOOL CALENDAR

Robert Moul moved, seconded by Brendan McIsaac, to approve the 15/16 School Calendar as proposed. Motion carried unanimously with all “ayes”.

PUBLIC COMMENT: None

RESOLUTION 2014-2015: 74**EXECUTIVE SESSION**

Brendan McIsaac moved, seconded by Craig Sowell, to adjourn to Executive Session at 9:15 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Referendum Contract & Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2014-2015: 75**ADJOURNMENT**

Craig Sowell moved, seconded by Robert Moul, to adjourn the Board Meeting at 9:40 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Margaret Laiding, President