

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

June 17, 2015

Robert Moul called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Moul, Brendan McIsaac (excused at 8:00pm),
Craig Sowell (arrived at 7:30pm) and Erin Roop

Absent: Charles Sampson

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2014-2015: 158****ACCEPT SCHOOL DATA REPORTS**

Brendan McIsaac moved, seconded by Erin Roop, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Mentor Plan shared with the Board to inform regarding fiscal impact.

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2014-2015: 159

SUMMER CUSTODIAL HELP

Brendan McIsaac moved, seconded by Erin Roop, to approve the following staff appointment for the listed position for summer 2015. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att.
Summer Custodial Help	Sonny Harris	\$10/hour, as needed	6/22/15	

RESOLUTION 2014-2015: 160

STAFF CHANGES & TRANSFERS FOR 2015-16

Brendan McIsaac moved, seconded by Erin Roop, to approve the following staff member for the listed positions. Motion carried unanimously with all “ayes” by roll call vote.

Staff Member	From	PCN	FTE	To	PCN	FTE	Change
Susan Haney	Grade 3	18	1.0	Grade 1 (New 3 rd Section)	107	1.0	
Hailey McGavisk	Grade 4	22	.5	Grade 3	18	1.0	.5 increase
Tracy Palomba	Basic Skills	104	.5	Grade 4	22	.5	
Donna Zaugg	Middle School	31	.5	Basic Skills	104	.5	

RESOLUTION 2014-2015: 161

CO-CURRICULAR

Brendan McIsaac moved, seconded by Erin Roop, to approve the following staff member for the listed positions for the 2015-16 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Middle School Coordinator	Jessica Latanzio-Crespo	\$5,000
Aim High (Updated motion)	Jenine Kastner Carolyn Schorr Maria Buniva	\$ 866 each session. Kastner 1 Session Buniva 1 Session Schorr 2 Sessions
Grade 3 Musical Assistant Director	Pamela Lorenson	\$866

RESOLUTION 2014-2015: 162

EXTENDED SCHOOL YEAR

Brendan McIsaac moved, seconded by Erin Roop, to approve the following staff member for the listed position for the 2015 Extended School Year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
PSD ESY Aide	Joani Iselin	\$15.56 per hour

RESOLUTION 2014-2015: 163

RESCIND ADMINISTRATIVE STIPENDS

Brendan McIsaac moved, seconded by Erin Roop, to rescind the May approval for listed staff members and reapprove the following stipends for the 2015-16 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,525.20
Substitute Caller	Tonya Reese	\$3,570

RESOLUTION 2014-2015: 164

APPROVE CHILD CARE DIR. JOB DESCRIPTION

Brendan McIsaac moved, seconded by Erin Roop, to approve the Child Care Director Job Description. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:

RESOLUTION 2014-2015: 165

APPROVE PROFESSIONAL DEVELOPMENT

Brendan McIsaac moved, seconded by Erin Roop, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
School & Campus Safety	8/2-8/6	Jennie Kastner Ryan Hoover Lynn Morang		\$1969.34 (\$1420 paid for by donations and grants) \$550 paid by BOE		\$550

RESOLUTION 2014-2015: 170**ACCEPT J PIP'S PAVING PROPOSAL**

Brendan McIsaac moved, seconded by Craig Sowell, to accept the proposal from J Pip's Paving in the amount of \$9,400 to seal coat, repair and line stripe main parking lot; and to install a paved walkway from rear dismissal door to walker's path in the amount of \$9,990. Motion carried unanimously with all "ayes".

RESOLUTION 2014-2015: 171**ACCEPT DONATION OF FURNITURE**

Brendan McIsaac moved, seconded by Erin Roop, to gratefully accept a donation of filing cabinets from the Layding Family. Motion carried unanimously with all "ayes".

RESOLUTION 2014-2015: 172 ACCEPT DONATIONS FOR SAFETY CONFERENCE

Brendan McIsaac moved, seconded by Erin Roop, to gratefully accept donations totaling \$1,420 from the following local organizations and businesses to support CPS Staff attendance at the School and Campus Safety Conference in Hampton, Virginia this summer. Motion carried unanimously with all "ayes".

**North Hunterdon Alliance
Clinton Walmart
Clinton Shoprite
Wegmans**

RESOLUTION 2014-2015: 173**APPROVE FEDERAL GRANT SUBMISSION**

Brendan McIsaac moved, seconded by Erin Roop, to approve application and submission of the following Federal Grants for the 2015-16 school year. Motion carried unanimously with all "ayes".

Grant	Amount	Allocation
IDEA	\$127,288	Preschool
IDEA	\$5,440	Basic
NCLB	\$28,350	Title I
NCLB	\$9,565	Title II
NCLB	\$2,123	Title III (Consortium)
Title I Salary Funded – Pam Lorenson		25%

RESOLUTION 2014-2015: 174 APPROVE MINUTES & FINANCIAL REPORTS

Brendan McIsaac moved, seconded by Erin Roop, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all “ayes”.

A. Approval of Board of Education Minutes from May 6, 2015 Board Retreat & Budget Hearing and Executive Sessions; and May 19, 2015 Business and Executive Sessions.

B. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2014-2015 school year.

April, 2015 \$2,812,470.21

C. Approval of the Bill List in the specified amounts.

General Account: \$ 828,815.55

Cafeteria Account: \$ 10,375.30

D. Checking Account Balances – April, 2015

Student Activities: \$ 23,796.50

Cafeteria: \$ 43,862.73

Payroll Agency: \$ 83,037.52

Unemployment: \$ 48,052.25

E. Transfers in the amount of \$32,267.77 and \$96,548.11 for April & May, 2015.

CORRESPONDENCE: None

NEW BUSINESS:

RESOLUTION 2014-2015: 175**ACCEPT ROOP RESIGNATION**

Brendan McIsaac moved, seconded by Craig Sowell, to accept the resignation of Erin Roop, Board of Education member, effective July 17, 2015. Motion carried unanimously with all “ayes”

OLD BUSINESS:

Dear Parents: Next issue is in September

Negotiations:

Board Liaison Reports: No Reports

District Goals for 2014 – 2015/Action Plan

1. To successfully implement the K-8 math program-educating parents to understand and enable them to support their children.
2. To identify opportunity to provide additional supports to students and staff in ELA, K to grade 5.
3. To continue implementation of the district Long Range Facilities plan with a focus on referendum and energy saving projects.

Board Goals 2014-2015

1. To work to ensure a successful transition for our new administrative team.
2. To create a professional development plan for the board
3. To successfully complete negotiations balancing the needs of the students, staff and community.

PUBLIC COMMENT: None

RESOLUTION 2014-2015: 176**EXECUTIVE SESSION**

Brendan McIsaac moved, seconded by Craig Sowell, to adjourn to Executive Session at 7:50p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Superintendent/Principal Contract, Negotiations and Administrative Contracts. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2014-2015: 177**ADJOURNMENT**

Craig Sowell moved, seconded by Erin Roop, to adjourn the Board Meeting at 8:23p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Moul, President