

CLINTON-GLEN GARDNER BOARD OF EDUCATION**WORK SESSION MEETING MINUTES**

December 16, 2015

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Charles Sampson,
Craig Sowell and Timothy Cutarelli

Absent: Robert Moul,

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

AUDIT PRESENTATION: WILLIAM COLANTANO AND ED KUROWICKI**GENERAL INFORMATION: MONTHLY SCHOOL DATA****A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 1

Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2015-2016: 69****ACCEPT SCHOOL DATA REPORTS**

Craig Sowell moved, seconded by Charles Sampson, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

**JHCTY Online Pre Algebra – Honors Grade 6
Virtual High School Pilot Student
Strategic Planning Proposals:
Centennium Consultants
PLC Associates**

RESOLUTION 2015-2016: 70**ACCEPT CENTENNENIUM PROPOSAL**

Charles Sampson moved, seconded by Timothy Cutarelli, to accept the proposal from Centennium Consultants, LLC for Strategic Planning. Motion carried unanimously with all “ayes”.

ASSISTANT PRINCIPAL/CURRICULUM COORDINATOR REPORT:

**PARCC Presentation
Addition of Escape from Ms. Lemoncello's Library to Grade 5 Curriculum**

SUPERVISOR OF SPECIAL SERVICES REPORT: No Report**CLINTON EDUCATION ASSOCIATION:**

Mrs. Brenner and Mrs. Olczak reported on grade level activities.

PUBLIC COMMENT: None**PERSONNEL REPORT:****RESOLUTION 2015-2016: 71****APPROVE AHART RETIREMENT**

Timothy Cutarelli moved, seconded by Craig Sowell, to approve the retirement of Cathy Ahart (PCN88), effective June 30, 2016. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**STAFF DEVELOPMENT:**

RESOLUTION 2015-2016: 72**APPROVE PROFESSIONAL DEVELOPMENT**

Charles Sampson moved, seconded by Craig Sowell, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried three “ayes” and one “nay”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
101 Therapy Strategies to Increase Your Effectiveness as a Speech-Language Pathologist	01/06/16	Nicole Vazquez Amanda Thomas		\$239.00 each +mileage	\$0.00	\$478.00 each +mileage
Consistency in IEP	12/09/15	Jenine Kastner Karen Brownell Nicole Vazquez Amanda Thomas Alex Jordan		\$25.00 each +mileage	\$85.00	\$210.00 +mileage
POAC – Running effective Preschool Programs for Children w/ASD	02/19/16	Lisa Morra Amanda Thomas		\$0.00 +mileage	\$0.00	\$0.00 +mileage
Responding to Student Needs: Writing Procedurally and Substantively Compliant IEPs	01/21/16	Jenine Kastner Ryan Pate Karen Brownell		\$90.00 + mileage	\$0.00	\$90.00 + mileage
Preschool Roundtable	12/09/15	Amanda Thomas		\$0.00 + mileage	\$0.00	\$0.00 + mileage
Hunterdon County Librarians Association Winter Workshop	02/23/16	Catherine Ahart		\$40.00 +mileage	\$85.00	\$125.00 +mileage
TMEA Conference	02/08/16 – 02/12/16	Rob Stein		\$0.00		\$0.00

DISCUSSION: Timothy Cutarelli questioned the value of specific workshop.

RESOLUTION 2015-2016: 73**APPROVE FIELD TRIPS**

Charles Sampson moved, seconded by Craig Sowell, to approve the following field trips. Motion carried unanimously with all “ayes”.

Date	Grade	Destination	Cost per student
January 2016	4 th Graders – LA Class	Hunterdon County Library	\$0.00

POLICY AND REGULATIONS: None

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

Finance & Facility Report:

Retro Pay completed on 12/9.

Technology Lease funded on 12/14.

AMCO HVAC unit issues resolved

ATC to return and finish punch list

2016-17 Budget Calendar:

Distributed and discussed.

Mid-Year Budget Review at County Office:

December 3rd

Audit Approval

RESOLUTION 2015-2016: 74

ACCEPT FINANCIAL AUDIT

Craig Sowell moved, seconded by Timothy Cutarelli, to accept the 2014-15 financial audit with no recommendations for corrective action. Motion carried unanimously with all "ayes".

Roof Contract Change Order

RESOLUTION 2015-2016: 75

APPROVE CHANGE ORDER ROOF CONTRACT

Craig Sowell moved, seconded by Charles Sampson, to approve a change order for the Roof Contract with Arch Concept Construction, Inc. for a net credit of \$45,230.02. Motion carried unanimously with all "ayes".

RESOLUTION 2015-2016: 76

APPROVE MINUTES & FINANCIAL REPORTS

Craig Sowell moved, seconded by Timothy Cutarelli, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from November 18, 2015 Business and Executive Sessions.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year.

October, 2015 \$2,196,412.23

C. Approval of the Bill List in the specified amounts.

General Account: \$994,305.93

Cafeteria Account: \$ 16,578.51

D. Checking Account Balances – October, 2015

Student Activities: \$ 41,164.22

Cafeteria: \$ 55,208.16

Payroll Agency: \$ 65,170.15

Unemployment: \$ 52,517.46

E. Transfers in the amount of \$196,431.11 for October, 2015.

CORRESPONDENCE:

Thank you from L. Webster, student from RVCC

Thank you from E. Collins, student teacher

NEW BUSINESS:

Superintendent Merit Goals

RESOLUTION 2015-2016: 77

APPROVE SUPERINTENDENT MERIT GOALS

Craig Sowell moved, seconded by Timothy Cutarelli, to approve Superintendent Merit Goals pursuant to NJAC 6A:23A-3.1 for the 2015-2016 year as presented. Motion carried unanimously with all “ayes”.

OLD BUSINESS:

Dear Parents: Strategic Planning. Audit and Fiscal Report

Board Liaison Reports: Brendan McIsaac attended School Board’s Convention

Board Goals 2015-16

To work with the Administrative Team to develop a strategic plan for the district.

District Goals for 2015 – 2016

Continue to implement the math program and improving articulation with the high school.

Review the language arts program with a focus on curriculum and professional development.

Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.

Develop a plan to provide service learning opportunities to all CPS students

PUBLIC COMMENT: None

RESOLUTION 2015-2016: 78

ADJOURNMENT

Craig Sowell moved, seconded by Timothy Cutarelli, to adjourn the Board Meeting at 9:40p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Brendan McIsaac, Vice President