

## TOWN OF CLINTON BOARD OF EDUCATION

## REGULAR BOARD MEETING MINUTES

May 21, 2008

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: John Romagna, Marie Kisch, Cara Morris, Robert Pyle and Deborah Broslawski.  
Amanda DiRienz arrived at 7:30pm.

Also Present: John Alfieri, Superintendent;  
Lisa Ayars, Business Administrator/Board Secretary;  
Doreen Bleck with 20/20 Challenge Students  
Richard Katz, Principal arrived at 7:30pm

**COMMITTEE REPORTS:***CURRICULUM AND TECHNOLOGY COMMITTEE*

Robert Pyle reported on program changes.

*FINANCE COMMITTEE*

John Romagna reported on facility roof analysis.

*POLICY COMMITTEE*

Cara Morris reported that policies are being reviewed for next month for 1<sup>st</sup> reading .

*FACILITIES COMMITTEE*

No report.

*PERSONNEL COMMITTEE*

Marie Kisch reported on personnel searches and the need to hire Lunch Aides.

*NEGOTIATIONS COMMITTEE*

Discussed in executive session.

**GENERAL INFORMATION: SUPERINTENDENT’S REPORT**

A. Enrollment and Monthly Data

B. Student Suspensions:

In-School Suspensions: 0  
 Out-of-School Suspensions: 1

C. School Nurse’s Report (for April 2008)

Student Visits	634	
Parent Contacts	159	
Number Excluded	35	
Referrals	31	
Medications Administered	266	
Mantoux Tests		1
Physicals	17	
Physicals reviewed	22	
Accident Reports	9	
Ambulance Calls	0	
Reports for CST	1	
Screenings for Speech Evaluation	0	
Vision Referrals	2	
Hearing Referrals	1	

D. NJ QSAC Update (Components):

Instruction and Program  
 Personnel  
 Fiscal Management  
 Operations  
 Governance

E. School Highlights

1. Congratulations to the Teacher of the Year: Mrs. Laurie Ruch, Vocal Music. John Alfieri read a statement of appreciation about Mrs. Ruch. A Reception was held following the CTA Update.

2. Doreen Bleck and 20/20 Challenge Students presented their project.

- F. Update on Goals/Objectives/Initiatives
- G. Violence and Vandalism: None

**PRINCIPAL’S REPORT:**

- A. School Update on Goals/Objectives/Initiatives:
- B. Staff Development

**RESOLUTION 2007-2008: 212                      PROFESSIONAL DEVELOPMENT REQUESTS**

John Romagna moved, seconded by Robert Pyle, to approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes”.

- C. Fire Drill Report

**RESOLUTION 2007-2008: 213                      FIRE DRILL REPORT**

Robert Pyle moved, seconded by Cara Morris, to accept May 13and May 14 for School Year 2007-2008 as a Fire Drill Report. Motion carried unanimously with all “ayes”.

**CLINTON TEACHERS’ ASSOCIATION (CTA) UPDATES**

No report.

**PUBLIC COMMENT**

None

***PERSONNEL REPORT***

**RESOLUTION 2007-2008: 214                      APPOINT KOTOPOULIS**

John Romagna moved, seconded by Marie Kisch, to approve the appointment of Danielle Kotopoulis, Teacher of Art, on a per diem basis retroactive to Monday, May 12 to Wednesday,

June 18, 2008 (not to exceed 27 days). Per diem rate is \$216.30, which represents BA-Step A (\$43,260/200). Motion carried unanimously with all "ayes".

**RESOLUTION 2007-2008: 215****APPROVE SUBSTITUTES**

John Romagna moved, seconded by Marie Kisch, to add the following names to the 2007-2008 Substitute Teacher Roster effective immediately: Vicki Egerer, Ronald Leone, Alan Craig, Cathleen McDonnell and Morgan Detura. Motion carried unanimously with all "ayes".

**RESOLUTION 2007-2008: 216****AUTHORIZATION: INTENT TO HIRE**

Marie Kisch moved, seconded by Cara Morris, to authorize Superintendent John Alfieri to offer employment via a "Letter of Intent" to candidates for vacancies between regularly scheduled Board of Education Meetings. The Superintendent is required to "straw poll" all members of the Personnel Committee to discuss the candidate, qualifications, salary requirements, and references. Candidates who receive three "individual approvals" will be placed on the next agenda for formal hire. Should any aspect of this process not be followed, the "Letter of Intent" is void as of midnight on the calendar date of the Board of Education Meeting. This authorization will be removed at the first Board of Education Meeting in September, 2008, where the district will return to its regular process. Motion carried unanimously with all "ayes".

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**

No Report

**POLICY**

No Report

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT****RESOLUTION 2007-2008: 217****BOARD MINUTES**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Board of Education Meeting minutes from the April 23, 2008 Regular, Reorganization, and Executive Session. Motion carried unanimously with all "ayes" except Deborah Broslawski abstained.

**RESOLUTION 2007-2008: 218****SECRETARY AND TREASURER'S REPORTS**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$350,422.82 for March 2008, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2007-2008 school year. Motion carried unanimously with all "ayes".

**A. Bill List**

- |    |                    |               |
|----|--------------------|---------------|
| 1. | General Account:   | \$ 657,833.05 |
| 2. | Cafeteria Account: | \$ 10,672.53  |

**RESOLUTION 2007-2008: 219****BILL LIST**

Amanda DiRienz moved, seconded by Cara Morris, to approve final payment of bills in the above-specified amounts. Motion carried unanimously with all "ayes".

**B. Checking Account Balances for March, 2008:**

- |    |                     |             |
|----|---------------------|-------------|
| 1. | Student Activities: | \$42,818.49 |
| 2. | Cafeteria:          | \$31,361.70 |
| 3. | Payroll Agency:     | \$ 8,165.35 |
| 4. | Unemployment:       | \$30,413.10 |

**RESOLUTION 2007-2008: 220****ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Cara Morris, to accept above account balances as of March, 2008. Motion carried unanimously with all "ayes".

**C. Transfers****RESOLUTION 2007-2008: 221****TRANSFERS**

Amanda DiRienz moved, seconded by Cara Morris, to approve transfers in the amount of \$59,702.78 for the month of April, 2008. Motion carried unanimously with all "ayes".

**D. Horizon Renewal****RESOLUTION 2007-2008: 222****HORIZON RENEWAL**

John Romagna moved, seconded by Robert Pyle, to approve the 2008/2009 Horizon Medical Benefit Renewal at 3%. Motion carried unanimously with all "ayes".

E. Dental Renewal

**RESOLUTION 2007-2008: 223**

**DENTAL RENEWAL**

John Romagna moved, seconded by Robert Pyle, to approve the 2008/2009 Horizon Dental Benefit Renewal at 0%. Motion carried unanimously with all "ayes".

**RESOLUTION 2007-2008: 224**

**BUDGET AMENDMENT**

Amanda DiRienz moved, seconded by Robert Pyle, to amend the budget to increase the Extraordinary Special Education Aid Revenue for the 2007/2008 SY in the amount of \$8,027, and offsetting Private School Tuition Expenditure Account. Motion carried unanimously with all "ayes".

**RESOLUTION 2007-2008: 225**

**ACES NATURAL GAS CONTRACT**

Robert Pyle moved, seconded by Cara Morris, to approve the ACES Natural Gas Contract with the bid being awarded to Pepco Energy from June 2008 through May 2010. Motion carried unanimously with all "ayes".

*CORRESPONDENCE*

Roster updated to correct Deborah Broslawski's email address.

*OLD BUSINESS*

A President announces committees for 2008-2009 as per roster.

B. Nominate and elect delegates, alternates, and representatives.

**RESOLUTION 2007-2008: 226**

**NJSBA DELEGATE**

Robert Pyle moved, seconded by Cara Morris, to appoint Marie Kisch as NJSBA delegate. Motion carried unanimously with all "ayes".

**RESOLUTION 2007-2008: 227**

**NJSBA ALTERNATE**

Robert Pyle moved, seconded by Cara Morris, to appoint Amanda DiRienz as NJSBA alternate. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 228****HCESC REPRESENTATIVE**

Robert Pyle moved, seconded by Cara Morris, to appoint John Alfieri as HCESC representative. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 229****HCSBA DELEGATE**

Robert Pyle moved, seconded by Cara Morris, to appoint Robert Pyle as HCSBA delegate. Motion carried unanimously with all “ayes”.

*NEW BUSINESS*

Diane Morris from NJSBA – BOE Self Evaluation: Review Code of Ethics.

**RESOLUTION 2007-2008: 230****ENTER EXECUTIVE SESSION**

Marie Kisch moved, seconded by Robert Pyle, to enter into executive session at 9:20 p.m. to discuss Negotiations. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 231****ADJOURNMENT**

John Romagna moved, seconded by Robert Pyle, to adjourn the Board Meeting at 10:00 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Ayars  
Business Administrator/Board Secretary

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Amanda DiRienz, President