

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

December 21, 2010

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Cara Morris, and Patricia Cooper

Absent: John Romagna

Also Present: Richard Katz, Superintendent/Principal  
Lisa Craft, Business Administrator

**GENERAL INFORMATION: MONTHLY SCHOOL DATA**

- A. Enrollment Data Report
- B. Student Suspensions:
  - In-School Suspensions: 0
  - Out-of-School Suspensions: 1
- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data):
- E. Fire Drill Report and Bus Evacuation Drill Report

**RESOLUTION 2010-2011: 90****ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

**SUPERINTENDENT/PRINCIPAL'S REPORT**

Residency Case has been forwarded to the Attorney, other residency case is pending.

Student withdrawal has eliminated the need for an additional teacher aide in the Foundations Class.

Clinton Twp. out of District placement is expected to begin in January.

Calendar and Code of Conduct Update.

**RESOLUTION 2010-2011: 91****SET SUMMER CAMP DATES**

Amanda DiRienz moved, seconded by Cara Morris, to set the Summer Camp dates for the summer of 2011 as listed on attached. Motion carried unanimously with all "ayes".

**PUBLIC COMMENT:** None

**PERSONNEL REPORT****RESOLUTION 2010-2011: 92****GALLAGHER RETIREMENT**

Cara Morris moved, seconded by Patricia Cooper, to accept, with regret, the resignation of Patricia Gallagher for the purpose of retirement. Richard Katz commented that Mrs. Gallagher has taught at Clinton Public School for 25 years and has touched the lives of so many students and parents. Mrs. Gallagher will be missed by the entire school community. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 93****AUTHORIZATION FOR INTENT TO HIRE**

Robert Pyle moved, seconded by Amanda DiRienz, to allow the Superintendent to offer a letter of intent to hire, after a straw-poll of the full Board has been taken, for the purpose of hiring a 6<sup>th</sup> and 7<sup>th</sup> grade language arts maternity leave teacher. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 94****LONG-TERM SUBSTITUTE RATE - PAYTON**

Amanda DiRienz moved, seconded by Robert Pyle, to increase the substitute rate for Nicole Payton for days worked beyond the 20<sup>th</sup> consecutive day in the same assignment to \$100 per diem. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 95 LEAVE REPLACEMENT/LONG TERM SUB PAY**

Cara Morris moved, seconded by Patricia Cooper, to establish the rate of pay for leave replacements and long term substitutes at \$100 per diem for the first 60 days, followed by a per diem equivalent of the first step, BA column, on the CTA negotiated agreement, effective for all hires beginning on or after 1/15/11. Motion carried unanimously with all "ayes".

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY****RESOLUTION 2010-2011: 96 STAFF DEVELOPMENT**

Cara Morris moved, seconded by Amanda DiRienz, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Module A: Language Arts Literacy K-12	12-8-10	1		\$0.00	\$0.00	\$0.00
State Aid & Budget Preparation	2-3-11	1		\$75.00	\$0.00	\$75.00
Education Jobs/Board Sec/Treasurer	12-14-10	1		\$75.00	\$0.00	\$75.00
Hunterdon County School Boards Meeting	12-9-10		2	\$0.00	\$0.00	\$0.00

**POLICY:** January 10<sup>th</sup> Policy meeting is planned for 10:00 am.

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT****RESOLUTION 2010-2011: 97 BOARD MINUTES**

Robert Pyle moved, seconded by Amanda DiRienz, to approve the Board of Education Meeting minutes from the November 17, 2010 Business Session. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 98                      SECRETARY AND TREASURER'S REPORTS**

Robert Pyle moved, seconded by Amanda DiRienz, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$805,861.26 for October 2010, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 99                      BILL LIST**

Robert Pyle moved, seconded by Amanda DiRienz, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

- |    |                    |                 |
|----|--------------------|-----------------|
| 1. | General Account:   | \$ 1,157,095.92 |
| 2. | Cafeteria Account: | \$ 11,526.57    |

**RESOLUTION 2010-2011: 100                      ACCOUNT BALANCES**

Robert Pyle moved, seconded by Amanda DiRienz, to accept account balances as of October 2010 as specified below. Motion carried unanimously with all "ayes".

## Checking Account Balances for October 2010:

- |    |                     |             |
|----|---------------------|-------------|
| 1. | Student Activities: | \$42,374.18 |
| 2. | Cafeteria:          | \$46,029.08 |
| 3. | Payroll Agency:     | \$ 3,447.40 |
| 4. | Unemployment:       | \$90,425.26 |

**RESOLUTION 2010-2011: 101                      TRANSFERS**

Robert Pyle moved, seconded by Amanda DiRienz, to approve transfers in the amount of \$26,858.75 for the month of November, 2010. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 102****CPSPiE ED. FOUND. GRANT AWARDS**

Cara Morris moved, seconded by Patricia Cooper, to accept the CPSPiE Educational Foundation Grant Awards as list below:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Sue Penn              | \$1,040 REBEL 2          |
| 2. PLG SMART Board Group | \$3,400 SMART Boards     |
| 3. Barbara Shaffer       | \$3,979 E-Reader Program |

Motion carried unanimously with all "ayes"

**RESOLUTION 2010-2011: 103****EXXON/MOBIL GRANT AWARDS**

Cara Morris moved, seconded by Patricia Cooper, to accept an Exxon/Mobil grant in the amount of \$3,200 for Science and Technology materials.

**CORRESPONDENCE**

Letter from United Way of Hunterdon County thanking Clinton Public School for participating in "Tools 4 School".

**NEW BUSINESS****RESOLUTION 2010-2011: 104****APPROVE CALENDARS**

Robert Pyle moved, seconded by Cara Morris, to approve the 2011-2012 School Calendar and 12-Month Employee Calendar, as shown in attachments.

**Budget 2011-2012:** Presented assumptions used in developing the First Draft.

**OLD BUSINESS**

Auditor is scheduled to attend the January 19<sup>th</sup> Work Session to present the results of the annual audit for 2009/2010.

**PUBLIC COMMENT** - None

**RESOLUTION 2010-2011: 105**

**ENTER EXECUTIVE SESSION**

Cara Morris moved, seconded by Patricia Cooper, to enter into Executive Session at 8:30 pm for the purpose of discussing Negotiations. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 106**

**ADJOURNMENT**

Cara Morris moved, seconded by Patricia Cooper, to adjourn the Board Meeting at 8:45 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft  
Business Administrator



---

Robert Pyle, President